

## **THE CONSTITUTION OF ROGAINING TASMANIA INCORPORATED**

1. Name: The name of the Association shall be ROGAINING TASMANIA INCORPORATED, hereafter referred to as the Association.

2. Objectives: The Objectives of the Association are:

1. To promote interest in the sport of Rogaining in Tasmania.
2. To conduct events for those interested in Rogaining.
3. To educate, train, coach and encourage members in the sport of Rogaining.
4. To promote and encourage cooperation between the Association, other State and national Rogaining organisations and other bodies sharing similar interests.
5. To foster good relations with, and respect for the interests of, landowners and land management agencies whose land is used for Rogaines.

3. Powers: Subject to the provisions of its Constitution, the Association shall have the power to do all things necessary and conducive to the legally acceptable attainment of its objectives, and in particular and without restricting its powers may:

1. Associate with any person or organisation for any purpose not inconsistent with the objectives of the Association, and affiliate with and pay any appropriate dues of such an organisation.
2. Buy, sell, mortgage or otherwise legally acquire, borrow, transfer, or dispose of real or personal property and/or assets.

### **MEMBERSHIP**

4. The following classes of membership will be available:

Ordinary member

Volunteer member

Life member

5. A person who participates in an event held by the Association, having paid the appropriate event fee, will automatically become an ordinary member for a period of two years from the date of the event.

6. A person who is not in another membership class but who helps organise an event held by the Association or who otherwise contributes to the operation of the Association shall be designated a volunteer member. Such membership shall date from the commencement of involvement for a period of two years. The Secretary shall maintain a register of volunteer members.

7. A person may be nominated as a life member by resolution of the committee and approved as such by a resolution passed at a general meeting. The Committee shall determine the privileges to be extended to life members.

## **COMMITTEE**

8. The affairs of the Association shall be managed by a committee that consists of

- (a) President
- (b) Vice President
- (c) Secretary
- (d) Treasurer
- (e) Up to six other members

all of whom shall be elected at the annual general meeting and shall hold office until the following annual general meeting. Nominations for committee positions may be submitted prior to or at the annual general meeting and shall be supported by a nominator and a seconder, and if the nominee is not present at the meeting their written acceptance of the nomination shall be provided. Where an election is necessary to fill a committee position, voting shall be by secret ballot.

9. If a casual vacancy occurs in the position of President, Vice President, Secretary or Treasurer the committee may appoint one of its members to fill the vacancy until the next annual general meeting.

10. If a casual vacancy of a committee position occurs, the committee may appoint any other member of the Association to fill the vacancy until the next annual general meeting.

11. Office bearers shall have the powers and duties appropriate to their positions in clubs and societies generally.

## **PUBLIC OFFICER**

12. The committee will appoint a Public Officer who will carry out the responsibilities of a Public Officer under the Associations Incorporation Act.

## **MEETINGS**

13. A general meeting may be convened by the President, or in his absence by the Vice President. At least fourteen days notice of a general meeting shall be given to all members and this notice shall include the agenda for the meeting.

14. A general meeting may also be called upon the written request of any five members. If the President should refuse, or fail within seven days of the request, to convene the meeting, one or more of the members calling for the meeting may convene the meeting themselves and issue a notice of meeting. Only matters on the distributed Agenda will be discussed at the meeting.

15. An annual general meeting shall be convened during the first quarter of every calendar year. Minutes of proceedings of an annual general meeting are to be kept by the Secretary or, in their absence, by an officer of the Association who is nominated by the chairperson of the meeting.

16. A meeting of the committee shall be convened by the President when necessary to conduct the business of the Association. Such a meeting may also be called by any member of the committee. A meeting of the committee may be conducted using a telephone link-up or any other electronic means. Minutes shall be taken and made available to any interested member of the Association on request.

17. The quorum for a meeting of the committee shall be five. The quorum for all other meetings of the Association shall be five if there are less than fifty members present, otherwise it shall be ten percent of the membership up to a maximum of 10.

18. Decisions at meetings shall be by simple majority vote. If voting results in a tie the chairperson shall have a second or casting vote.

## **FINANCIAL**

19. The financial year of the Association shall be from the first day of January to the thirty-first day of December inclusive.

20. Subscriptions may be fixed from time to time by the committee. Event fees shall be determined by the committee in consultation with the Treasurer.

21. Any bank account held by the Association shall be with an authorised deposit-taking financial institution, and all transactions shall be by cheque, cash receipt or electronic transfer so that there is a clear and complete record of all monies handled.

22. Any bank account operated by the Association shall be set up so that any payment from that account will require two committee members to provide authorisation by a process acceptable to the bank.

23. As provided for by the Associations Incorporation Act 1964 as amended, an annual financial audit shall not be required. However, an audit will be required if a motion to that effect is passed by a general meeting.

24. The committee shall present financial statements at the annual general meeting showing the financial operations of the Association during the financial year and its financial position at the end of the financial year.

## **DELEGATES AND OTHER OFFICE BEARERS**

25. Delegates of the Association to other organisations shall be appointed by the committee.

26. The committee may appoint a subcommittee from its members or from other members of the Association, and prescribe the powers and functions of that subcommittee. A subcommittee shall be chaired by a member of the committee.

## **AMENDMENTS TO THE CONSTITUTION**

27. Amendments to the Constitution of the Association shall be made only by special resolution, requiring a three-fourths majority vote at a general meeting.

## **DISBANDMENT**

28. A motion for disbandment shall be dealt with in the same manner as a motion for amendment of the Constitution, but shall also require confirmation at an additional general meeting called for the purpose, not less than fourteen days or more than thirty days after the meeting at which the motion is first passed.

## **DISPOSAL OF PROPERTIES, ASSETS AND LIABILITIES**

29. In the event of disbandment, the records and archives of the Association shall be offered to the State Archives of Tasmania and in the case of non-acceptance shall be transferred to the archives of the Australian Rogaining Association. All other Association properties and assets shall be disposed of by advertised auction or tender and any monetary balance after consideration of liabilities shall be forwarded to the Australian Rogaining Association, or to another association with similar objectives.

30. A member shall not be liable to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association.

This constitution was accepted at the inaugural general meeting on 17/10/1995 and modified at the general meetings on 14/10/1997, 9/12/2016 and 1/12/2023.