

THE CONSTITUTION, RULES AND BY-LAWS OF ROGAINING TASMANIA INCORPORATED

(as accepted at the Inaugural General Meeting on 17/10/95 and modified at the Extraordinary General meetings on 14/10/97 and 9/12/16)

1. Name: The name of the organisation shall be ROGAINING TASMANIA INCORPORATED, hereafter referred to as, the Organisation.
2. Objectives: The Objectives of the Organisation are:
 1. To promote interest in the sport of Rogaining in Tasmania.
 2. To conduct events for those interested in Rogaining.
 3. To educate, train, coach and encourage members in the sport of Rogaining.
 4. To promote and encourage co-operation between the Organisation, other State and national Rogaining organisations and other bodies sharing similar interest.
 5. To foster good relations with, and respect for the interests of, landowners and land management agencies whose land is used for Rogaines.
3. Powers: Subject to the directives of its Constitution, Rules and By-laws, the Organisation shall have the power to do all things necessary and conducive to the legally and morally acceptable attainment of its objectives, and in particular and without restricting its powers may:
 1. Associate with any person or organisation for any purpose not inconsistent with the objectives of the Organisation, and affiliate with and pay any appropriate dues of such an organisation.
 2. Buy, sell, mortgage or otherwise legally acquire, borrow, transfer, or dispose of real or personal property and or assets.

MEMBERSHIP

4. The following classes of membership will be available:
 - Ordinary member
 - Subscription member
 - Honorary member
5. A person who participates in an event held by the organisation, having paid the appropriate event fee, will automatically become an ordinary member for a period starting from the date of the event until the date 12 months after the event.
6. A person may become a subscription member by the payment of the appropriate fee to a member of the Executive of the Organisation. The period of membership shall be 12 months from the date of receipt of payment.
7. A person may become an honorary member of the organisation by means of a vote at a General Meeting. The period of this membership will be specified by that meeting.
8. Honorary members will be eligible for a discount on event fees.

MEETINGS

9. Deleted 9/12/2016.

10. Quorums: The Quorum for a meeting of the Executive shall be three members of the Executive. The Quorum for all other meetings of the Organisation shall be related to the numbers of members of the Organisation and shall be five if there are less than fifty members, otherwise it shall be ten percent of the membership up to a maximum of 10.

11. A meeting of the Executive shall be called when necessary to conduct the business of the Organisation. Such a meeting may be called by any member of the Executive and at least five days notice shall be given to other members of the Executive. A quorum for a meeting of the Executive shall be three members of the Executive. A meeting of the Executive may be conducted using a telephone link-up or any other electronic means. Minutes shall be taken of proceedings and made available to any interested member of the Organisation.

12. An Extraordinary General Meeting may be called at the discretion of the President, or upon written request of any five financial ordinary members who may call such a meeting and issue a notice of meeting themselves if the secretary should refuse or fail to call the meeting within seven days of receipt of direction. At least fourteen days notice of the meeting shall be given to all members and this notice shall include the Agenda for the meeting. Only matters on the distributed Agenda shall be discussed at the meeting. Ten members entitled to vote shall constitute a quorum.

13. An annual General Meeting shall be called during the fourth quarter of every calendar year.

14. The financial year of the Organisation shall be from the first day of October to the thirtieth day of September inclusive. The books shall be closed on the thirtieth day of September.

15. Subscriptions, fees, and levies may be fixed from time to time by a General Meeting. All monies and pertinent details thereof shall be handed to the Treasurer.

16. The Organisation's bank account shall be that type known as a Society Account and all transactions shall be by cheque and/or receipt so that there is a clear and complete record of all monies handled.

17. All cheques drawn on any account operated by the Organisation shall be signed by two members of the Executive. All members of the Executive shall be requested to register with the bank as signing officers.

18. As provided for by the Associations Incorporation Act 1964 as amended, an annual financial audit shall not be required. However, an audit will be required if a motion to that effect is passed by an extraordinary general meeting convened for that purpose.

19. The accounts of the Organisation shall be balanced annually.

EXECUTIVE

20. The Executive Committee consisting of a President, Secretary, Treasurer and two Vice-Presidents shall be elected at the Annual General Meeting and shall hold office until the following Annual General Meeting. The first elected Vice-President shall be known as the Senior Vice President. The second elected Vice-President shall be known as the Junior Vice-President. The consent of nominees not present at the meeting of election is required in writing.

In the event of a vacancy occurring in the positions of either President, Secretary or Treasurer the Executive may invite the Vice-Presidents to fill that vacancy until the next Annual General Meeting. The Senior Vice-President shall have first offer, and if successful the Junior Vice President shall become the Senior Vice-President. If neither Vice-President wishes to take on the vacancy, then the vacancy shall be filled by election at an Extraordinary General Meeting called for the purpose.

In the event of a vacancy occurring in the position of Senior Vice-President the Junior Vice-President shall become the Senior Vice-President.

The Executive Committee may function normally with only one Vice-President, however if this proves to be impractical then at the next General Meeting an election shall be held to fill the position of Junior Vice-President for the period until the next Annual General Meeting.

If there are two vacancies on the Executive and there is more than two months to the next Annual General Meeting then these vacancies shall be filled by election at an Extraordinary General Meeting called for the purpose.

21. Subject to the Constitution, Rules and By-laws of the Organisation all office bearers shall have the powers and duties appropriate to their offices in clubs and societies generally and in particular.

1. The President shall convene meetings.
2. The Senior Vice-President, or in their absence, the Junior Vice-President may exercise the powers of President in so far as may be necessary in the absence of the President.
3. The Executive shall have custody of the moveable property of the Organisation and shall keep an inventory thereof to be presented at the Annual General Meeting.

22. The Executive shall be subject to the directions of a General Meeting save that such directions are not in anyway contrary to the Constitution, Rules and By-laws of the Organisation and in particular that no expenditure may be authorised without the consent of the Executive.

PUBLIC OFFICER

23. The Executive will appoint a Public Officer who will carry out the responsibilities of a Public Officer under the Associations Incorporation Act.

DELEGATES AND OTHER OFFICE BEARERS

24. Delegates of the Organisation to other organisations shall be elected by a General Meeting, unless there is not sufficient time, in which case the Executive may appoint a delegate, or delegates to hold office until the next General Meeting. A delegate may nominate a substitute provided the substitute is acceptable to the Executive. If the substitute is not acceptable to the Executive then another delegate shall be obtained by the method outlined at the beginning of this clause.

25. Other Office Bearers, as required to facilitate the activities of the Organisation may be appointed to hold office until the next Annual General Meeting.

AMENDMENTS TO THE CONSTITUTION, RULES AND BY-LAWS

26. Amendments to the Constitution, Rules and By-laws of the Organisation shall be made only by a three-fourths majority vote at an Extraordinary General Meeting pursuant to notice of intention to move the amendment.

DISBANDMENT

27. A motion for disbandment shall be dealt with in the same manner as a motion for amendment of the Constitution, but shall also require confirmation at an additional Extraordinary General Meeting called for the purpose, not less than fourteen days or more than thirty days after the meeting at which the motion is first passed.

DISPOSAL OF PROPERTIES, ASSETS AND LIABILITIES

28. In the event of disbandment the records and archives of the Organisation shall be offered to the State Archives of Tasmania and in the case of non-acceptance shall be transferred to the Archives of the Australian Rogaining Association. All other Organisation properties and assets shall be disposed of by advertised auction or tender and any monetary balance after consideration of liabilities shall be forwarded to the Australian Rogaining Association, or to another Organisation with similar Objectives. Members of the Organisation shall only be liable for any remaining debts or liabilities to the amount equal to that of the last annual subscription paid by the member.

RULES

1. Organisation Discipline: The Organisation may, subject to the rules of natural justice, fine and/or suspend from some or all membership privileges and/or require an apology (and at its discretion in specified terms) from a member for an offence. The period of suspension may be fixed or varied. The matter of discipline shall be dealt with at an Extraordinary General Meeting called for the purpose.

2. Application for Membership: Every applicant for membership must pay the current subscription and entrance fee (if any), at the time of his/her election to membership and undertake to observe such other matters of ethics and etiquette as may be prescribed from time to time and acknowledge that he/she has read and agrees to be bound by the Constitution, Rules and By-laws of the Organisation. Such undertakings and acknowledgments shall be in a form prescribed by the Organisation. In the case of persons under the age of eighteen years, a suitable waiver and indemnity from the parents or guardians must accompany the application

3. The Organisation shall not be obliged to entertain any application for membership.

4. Conduct of Meetings: So far as consistent with the constitution. rules and by-laws all business of the Organisation and all meetings shall be conducted in accordance with the usual rules relating to the management of clubs and societies generally, including the rules of debate and natural justice, provide that this rule shall not restrict the right of a meeting to adopt, suspend wholly, or in part, repeal or amend standing orders for the conduct of meetings.

5. Before a Rogaine may be organised the intending organiser(s) shall seek approval for the event at either a General meeting or a meeting of the Executive. In addition the organiser(s) shall submit a detailed budget.

6. Rogaine Organiser(s):

1. Shall make every reasonable attempt to minimise risks to participants in an event.
2. Shall attempt to make any Rogaine cover the associated costs involved in running the event.
3. Shall ensure that adequate first aid facilities are available for the event.
4. Shall ensure that Public Liability Insurance is held for the event.

BY-LAWS

1. Only members of the Organisation may participate in any event conducted by the Organisation.

2. Visitors may participate in an event organised by the Organisation if they can prove they are a

financial member of a Body which is specifically endorsed on the Certificate of Insurance for the Public Liability Insurance applying to the event. If this can not be proven they may only participate in the event by becoming members of the Organisation.

3. Every member shall:

1. Follow the rules of Rogaining as approved by the Executive,
2. Practice Minimal Impact techniques,
3. Make every effort to protect land and any property thereon used to conduct a Rogaine.
4. Give adequate consideration to safety and consider the consequences of their actions at all times.

4. No rubbish shall be left by members on any land and excreta shall be disposed of in accordance with minimal impact techniques. Members are encouraged to remove rubbish left by others.

5. Any participant of a Rogaine upon experiencing any form of abnormal discomfort shall communicate immediately with other members of the Party and steps should be taken to procure first aid.

6. Whilst participating in a Rogaine, participants shall abide by any rules, regulations or directions of the land owner or controlling authority.

7. Equipment shall not be lent, hired or sold for private use unless authorised by a General Meeting or at a meeting of the Executive.

8. Any person using Organisation Equipment shall use it in a safe and responsible manner.

THE END OF THE CONSTITUTION, RULES AND BY-LAWS OF ROGAINNG TAMANIA INCORPORATED.