

## Rogaining Tasmania Position Description

### MAP LIBRARIAN

#### QUALIFICATIONS

- Be organised and enthusiastic
- Be moderately computer-literate.

#### DUTIES

- Maintain a list of Rogaining Tasmania events
- Keep master copies (paper) of event maps and control descriptions.
- Fill gaps in the collection – perhaps by asking old-time members.
- Deposit electronic copies of map and other event-map-related documents (control descriptions) into the electronic store. These should include the source format (e.g. OCAD or Open Orienteering Mapper) and output formats (e.g. GeoTiff, PDF).

#### DOCUMENTS

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#### REFERENCE

- None

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#### TO BE PREPARED

- Curated map collection, including indexes
  - Paper maps
  - Electronic archive
- Collection of excess maps. These may have uses for teaching aids or examples for landowners.

#### MATERIALS

- Lots of event maps.

#### EQUIPMENT

- Map storage cabinet.
- Computer and Internet access

#### LIAISON

- Membership Officer – Event data
- Setters or Mapping officer to retain surplus maps.